



Feature Overview

Organizational Management Tools

- User Categories
- Supervisors

Included with PreventionLink Professional

Used by all organizations of any size or industry

PreventionLink™

The PreventionLink platform provides flexible organizational customization.

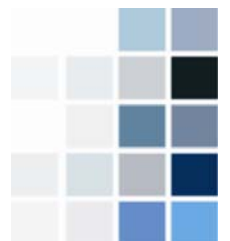
The platform can easily handle the organizational structure of small and large clients by allowing for unlimited categorization and grouping of users. These categories and groups are fully customizable in naming, visibility, and validation. Customers can utilize this feature for greater accuracy and flexibility in activity management on PreventionLink.

Administrators can define specific supervisory rights.

Administrators can create supervisors that oversee specific users based on these flexible categories and groups. Supervisors can be granted limited functionality as well, enforcing roles and responsibilities and enabling selective delegation of tasks within their unique organizational profile.

Using this feature is easy. When setting your site up with our client services team you specify the categories you would like to have available. You can have as many categories as you wish with our PreventionLink Professional level of service. Each category can have any number of groups. Through the PreventionLink administrative tools you can manage users and groups anytime. Users can be in multiple groups and categories, enabling you to model your company's unique organizational structure. You can replicate your current org chart and even more.

All PreventionLink user registration and filtering tools use the organizational profile that you define.





It is much easier to find users using your own organizational profile, plus when your users are registering you can ask them questions that more accurately represent the environment they are used to. Administrators can create and manage categories and groups for specific reporting or assignment needs that go even beyond the basic organizational structure. For example: special committees can be formed and managed using these tools.

Job Title	Department	Shift	Speciality	Language	User Count
Battalion Chief					2
Captain					5
Client Services					2
Client Services Manager					1
Content Developer					1
Coordinator					2
CTO					1
Customer Service Manager					1

Administrators can easily delegate specific responsibility to supervisors based on the organizational profile and selected administrative functionality. Below is an example of a user that has been given the rights to assign and report on other users in the **Division of Training Department**.

Supervisor: John Doe

Functionality:

- Assignments
- Reports
- Resources
- Users

Department: Division of Training

- EMS
- Facility Crew
- n/a
- Operations

Shift: *

- A
- null
-

Job Title: Battalion Chief

- Captain
- Client Services

To grant supervisory rights to a user click on the functionality you would like the user to have from the list on the left. Then select the groups which the user will have the functionality over from the lists on the right. To revoke supervisory rights from a user clear all items and save the user.

This supervisor can now assign and report on his **Department** and no others. He or she can still take advantage of other organizational profile categories and groups to help narrow down users in searches.

These configurations can easily be modified at any time, making organizational change challenges a thing of the past. At user registration you can now have more control over the options your users see.

The Organizational Management Tools are part of the PreventionLink platform and are available at no extra cost for Professional accounts and with limited functionality for Select accounts.

Please contact client services for more information on this or any other feature of the PreventionLink Platform.

PreventionLink - A TargetSafety Solution

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