

### Online Driver Training & Compliance Program

FleetSMART™ is a complete online training and compliance solution for drivers of fleet vehicles. FleetSMART™ is designed to assist organizations in reinforcing key driver safety concepts by delivering driving specific training courses, assisting with the development and delivery of organizational policies and procedures, and tracking critical compliance tasks.

The FleetSMART™ system is so easy to use and implement it can be up and running in a matter of minutes, and can be sustained with minimal effort by your organization.

### Elements of FleetSMART™

#### Driver Training Curriculum:

Online training courses have been tailored to meet the varied needs of drivers of automobiles, large trucks, emergency vehicles and passenger vans.

#### Policy & Procedure Templates:

Upload your existing policies and procedures or use the FleetSMART™ templates to create new ones.

#### Task Templates:

Assign, manage, and track critical compliance tasks for all of your drivers.

#### FleetSMART™ Quick Reference Guide:

Covers the elements of an effective driver safety program and how FleetSMART™ can support your efforts in implementing a successful Fleet Safety Program.

See Reverse Side for Details



**FleetSMART™ has been developed based on the following standards and references.**

- **ANSI/ASSE Z15.1-2006** Safe Practices for Motor Vehicle Operations
- **OSHA's** Guidelines for Employers to Reduce Motor Vehicle Crashes
- **NFPA 1002** Standard for Fire Apparatus Driver/Operator Professional Qualifications
- **Department of Transportation** National Standard Curriculum for Ambulance Drivers

FleetSMART™ allows the city to quickly and easily deliver quality training to each of our drivers.

Consistently reinforcing key driving safety concepts to all drivers is the key to preventing accidents and claims.”

-Joey Paige, Risk Manager, City of Plano



## Online Driver Training Curriculum

The goal of FleetSMART's™ comprehensive driver training curriculum is to increase employee awareness of the risks associated with driving on the job and to change unsafe behavior. The following curriculum is tailored to meet the varied needs of drivers of automobiles, trucks, emergency vehicles, and passenger vans. Also, it is designed to deliver two driving-specific courses per quarter in a two-year cycle, totaling 16 courses.

### Driver Curriculum

- Driver Safety Orientation
- Impaired Driving
- Intersection Safety
- Safe Backing
- Distracted Driving
- Adjusting to Changing Conditions
- Sharing the Road
- Aggressive Driving
- Defensive Driving Strategies
- The Dangers of Speeding
- Expressway and Highway Driving
- Vehicle Safety and Security
- Securing Materials for Transportation
- Vehicle Inspection and Maintenance
- The Importance of Seat Belt Use
- Accidents and Emergencies

Specialized courses for drivers of passenger vans, large trucks, and emergency vehicles including:

- Passenger Van Safety
- Large Vehicle Characteristics
- Emergency Vehicle Characteristics
- Legal Considerations for Emergency Vehicle Operators
- Emergency Vehicle Operations

### Task Templates

FleetSMART's™ task templates will help organizations manage and track key requirements of a Fleet Safety Program including:

- Driver's license renewal
- Periodic motor vehicle records checks
- Acceptance of organizational policies
- Submission of evidence of auto insurance for employee's using personal vehicles for business

### Supervisor Curriculum

The supervisor curriculum is designed to provide your supervisors with the training necessary to maintain a staff of safe and capable drivers.

- Motor Vehicle Safety Overview for Supervisors
- Personnel Selection
- Accident Investigations
- Reasonable Suspicion of Drugs for Supervisors
- Reasonable Suspicion of Alcohol for Supervisors



### Policy and Procedure Templates

FleetSMART's™ policy and procedure templates will help organizations implement this key element of a Fleet Safety Program.

- Motor Vehicle Driving Policy
- Report of Collision
- Incident Investigation Procedures
- Pre-Trip Inspections
- Standard Operating Guidelines for Emergency Vehicle Operators